

CIVIL AVIATION AUTHORITY OF BANGLADESH

**AIR NAVIGATION ORDERS
FLIGHT OPERATIONS REQUIREMENTS**

PART A – FLIGHT OPERATIONS OFFICER LICENSING, TRAINING AND AUTHORISATION

ANO (OPS) A.15A	VALIDATION OF LICENCES OF FLIGHT OPERATIONS OFFICERS ISSUED BY OTHER CONTRACTING STATES OF ICAO
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1. GENERAL**1.1 Requirement.**

Rule 42 of Civil Aviation Rules-1984 requires that no Flight Operation Officer of an Operator in Bangladesh shall perform the duties of a Flight Operations Officer unless he holds licence granted or rendered valid under Rule 21 (2) (b) of CAR'84 that outlines the procedures for validating the licence or certificate issued by other Contracting State of ICAO.

1.2 Scope.

This order prescribes the procedures regarding issue of certificate of validation to the holder of the licences of Flight Operations Officers issued by other Contracting States of ICAO. Certificate of Validation issued under this order should not be considered as a planned substitute of the requirement of holding an original licence issued by CAAB.

2. DEFINITIONS

2.1 For the purpose of this Order, the definitions as mentioned under the Rule 2 of the Civil Aviation Rules, 1984 shall apply. Where a particular definition is not given under the Rule, the under mentioned definitions shall apply:

- (a) **“Expiry type of licence”** means a licence having a fixed expiry date mentioned in the licence.

- (b) **“Licensing authority”** means the Authority designated by a Contracting State responsible for the licensing of personnel.
- (c) **“Non-expiry type of licence”** means a licence which does not have any expiry date mentioned in the licence.
- (d) **“Rendering a licence valid”** means the actions taken by CAAB in accepting a licence issued by another Contracting State as equivalent to the licence issued by CAAB.

3. DOCUMENTS TO BE SUBMITTED

3.1 For obtaining certificate of validation, the applicant must submit the following documents in English:

- (a) Curriculum vitae with two copies of recently taken photographs;
- (b) Photocopy of valid Passport, in case of foreign national;
- (c) Photocopy of valid FOO licence;
- (d) Certificate of having performed the duties of FOO during the preceding 90 days;
- (e) Photocopy of the appointment letter issued by the employer in Bangladesh in accordance with the prevailing regulations of the Government of Bangladesh.

4. PROCESSING OF THE DOCUMENTS

4.1 On receiving all the required documents, the applicant will be issued with an acknowledgement. Contact shall be established with the licensing authority for verification purposes. After being satisfied with the initial scrutiny, the applicant will be informed to appear for interview along with the following documents in original.

- (a) Valid Passport, in case of foreign national;
- (b) Valid FOO licence;
- (c) Certificate if Experience; and
- (d) Appointment letter issued by the employer in Bangladesh in accordance with the prevailing regulations of the Government of Bangladesh.

4.2 The applicant will be informed to undergo a written examination on the subject of ‘Air Law’.

4.3 After passing the written examination on the subject as mentioned in 4.2, the applicant will be asked to appear for oral examination on ‘Procedures on the duties and responsibilities of a Flight Operations Officer’.

4.4 Passing marks for both written and oral examinations shall be 70%.

5. PERIOD OF VALIDITY

After fulfillment of the requirements as mentioned in section 4 & 5, the licence of the applicant may be validated for a period:

- (a) not exceeding the validity period of the original licence, in case the applicant holds expiry type of licence.
- (b) not exceeding 06 (six) months in case the applicant holds non-expiry type of licenc.

6. PRIVILEGES OF THE VALIDATION

Privileges of the certificate of validation shall be in accordance with the privileges granted for type of licence as specified in CAR’84.

This order is issued in pursuance of the Rules 4, 21 (2) (b) and 42 of the Civil Aviation Rules-1984 and itself supersedes the previous orders issued in this regard.

**Air Commodore Sakeb Iqbal Khan Majlis
Chairman
Civil Aviation Authority, Bangladesh.**