

*This form should be submitted in duplicate to the Authority as part of the AMO Certification Package. After Evaluation one of the copies is returned to the applicant advising Approval or a need to amend and re-submit.*

<b>Name of Company</b>		Date Submitted	Revision	
<b>Location Address</b>				
<b>Events</b>	<b>Date Proposed</b>	<b>Date accepted</b>	<b>Date Completed</b>	<b>Note</b>
<b>Phase 2 Formal Application Review</b>				
Submit Formal Application Package				
Application Acceptance Meeting				
<i>Phase 2 complete</i>				
<b>Phase 3 Document Evaluation</b>				
Complete Evaluation of MOE/MOM				
Complete Evaluation of Quality Manual				
Complete Evaluation of SMS Manual				
Complete Evaluation of other associated Manual				
Post Holder Qualification review				
Part-145/Par-M, Subpart-F Compliance Checklist				
Manual Corrective actions				
<b>Phase 3 Recruitment of personnel</b>				
Determination of requirement of personnel.				
Recruitment plan				
<b>Phase 3 Staff Training</b>				
Availability of Instructor for staff training.				
Readiness of facilities for staff training				
Start of training for maintenance personnel				
Completion of Initial training of CS & SS				
Completion of Initial training of other staffs				
<b>Phase 3 Organization Readiness</b>				
Maintenance facilities ready for inspection				
Tools & equipment ready for inspection				
Plan for Spare parts acquisition				
Storage facilities ready for inspection				
Maintenance data ready for inspection				
Ready for comprehensive inspection.				
<i>Phase 3 complete</i>				
<b>Phase 4 Inspection of demonstration</b>				
Begin comprehensive AMO inspection				
Complete AMO Inspection				
Inspection Results & of Findings				

**AMO Schedule of Events.**

Events	Date Proposed	Date accepted	Date Completed	Note
Submission of CAT of the findings				
Follow up audit (if required)				
Closing of the findings				
<i>Phase 4 complete</i>				
<b>Phase 5 Inspection of demonstration</b>				
Assembly of the Certification File				
Quality Check and approval of the AMO				
Expect AMO approval to be issued				
Begin performing maintenance under AMO certificate				
<i>Phase 5 complete</i>				
<b>Note: Any changes on the above events need to be intimated to the certification team or submit revision of the same.</b>				
<p>I, ..... hereby declare that the above information is a true reflection of the execution plan for AMO approval and will be adhered to by all concerned of the organization.</p> <p>Signature of the Accountable Manager..... Date: .....</p>				
<b><i>For CAAB Use Only</i></b>				
<b><i>Recommendations</i></b>				
The Certification schedule of events has been evaluated and found acceptable / not as noted in the Remark columns				
Name of Certification Team Leader _____ Signature _____ Date _____				
<b><i>Director (Airworthiness &amp; Engineering) Remarks and Recommendation:</i></b>				
I hereby <b>Approve / do not Approve</b> the Certification Schedule of Events.				
Signature .....				
<b>Director (Airworthiness &amp; Engineering)</b>				
Date _____				