

প্রতি,

ডেয়ারম্যান,
বাংলাদেশ বেসামরিক বিমান চলাচল কর্তৃপক্ষ,
শহর দপ্তর, কুর্মিটোলা,
ঢাকা-১২২১।

(যথাযথ কর্তৃপক্ষের মাধ্যমে)

বিষয়ঃ- জমি এন্ড ও গৃহ নির্মাণ অগ্রিম ধনের জন্য আবেদন ।
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মহোদয়, বিনীত নিবেদন এই যে, আমি জমি এন্ড ও গৃহ নির্মাণ বাবদ মোট.....

টাকা (কথায়) টাকা মাত্র মঞ্জুরী-প্রদানের জন্য আবেদন জানাইতেছি।

বিষয়টি আগনার সুবিবেচনার জন্য প্রয়োজনীয় কাগজ পত্র ও আমার সঠিক বিবরণ নিম্নে প্রদান করা হইল ।

১।	নাম	:
২।	পদবী	:
৩।	পিতার নাম	:
৪।	বর্তমান কর্মস্থল	:
৫।	চাকুরীতে যোগদানের তারিখ	:
৬।	জন্ম তারিখ	:
৭।	বর্তমান চাকুরীর বয়স	:
৮।	বর্তমান মূল বেতন	:
৯।	স্বামী / অস্বামী	:
১০।	অস্বামী হইলে একাধিএসমে পাঁচ বৎসর চাকুরী হইয়াছে কি না	:
১১।	আবেদনকারী পূর্বে সরকারের নিকট হইতে কোন অগ্রিম নিষ্পাছেন কি না	:
১২।	জমি এন্ডের জন্য আবেদনকারী কাহারো সহিত চুক্তিবদ্ধ হইয়াছেন কি না	:
১৩।	অগ্রিম ধন নম্বর	:

উপরোক্ত বর্ণনার পেক্ষিতে জমি এন্ড ও গৃহ নির্মাণ বাবদ মোটটাকা
() টাকা মাত্র মঞ্জুরী প্রদান করার জন্য মহোদয়ের নিকট আকুল
আবেদন জানাইতেছি ।

তারিখঃ-

বিনীত নিবেদক,
আগনার একান্ত বাধ্যনুগত

বাংলাদেশ বেসামরিক বিমান চলাচল কর্তৃপক্ষ

FORM GFR 22
[See note below para 257(10)]

Form of Agreement to be executed at the time of drawing an advance for the purchase of land on which to construct a house or of a house ready-made.

AN AGREEMENT MADE day of the month of of the year

..... Between
..... of Civil Aviation Authority Of Bangladesh.
(hereinafter called the Borrower, which expression shall include his legal representatives and assigns) of the one part and THE PRESIDENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH (hereinafter called the PRESIDENT) of the other part.

WHEREAS the Borrower has agreed to purchase for the purpose of erecting a house thereon the piece of land/a house situate in Plot No.....KHATTAN NO.....MOUZA NO.....in the registration District Of.....Sub-Registrar..... sub-district thana

Containing.....decimel more or less and bounded.

on the North by
on the South by
on the East by
on the West by
for the sum of Taka

AND WHEREAS the Borrower has under the provisions of the General Financial Rules (Hereinafter referred to as the said Financial Rules which expression shall include any amendment thereof for the time being in force) applied to the President for loan of Tk..... to enable him to purchase the said piece of land/house and the President has agreed to lend the said sum of Tk..... to the Borrower on the terms and conditions hereinafter contained.

NOW IT IS HEREBY AGREED between the parties hereto that in consideration of the sum of Tk..... paid by the President to the Borrower (the receipt of which the Borrower hereby acknowledges), the Borrower hereby agrees with the President (i) to repay the President the said amount with interest calculated according to the said Financial Rules by monthly deductions from his salary as provided for by the said Financial Rules and hereby authorises the President to make such deductions and (2) within one month from the date of these presents to expend the full amount of the said loan in the purchase of the said piece of land/house, and if the actual price paid is less than the loan, to repay the difference to the President forthwith and (3) to execute a document mortgaging the said piece of land /house and the house to be erected thereon to the President as security for the amount lent to the Borrower as aforesaid and interest in the form provided by the said Financial Rules.

AND IT IS HEREBY FURTHER AGREED that the Borrower shall immediately he has purchased the said piece of land commence and erect thereon a suitable residence for his own use.)

AND IT IS HEREBY LASTLY AGREED AND DECLARED that if the said piece of land/house not been purchased and mortgaged as aforesaid within one month from the date of these presents or if the Borrower within that period becomes insolvent or quits the service of President or dies, the whole amount of the loan and interest accrued thereon shall immediately become due and payable.

IN WITNESS where'of the Borrower has hereunto set his hand the day and year first above written.

Signed by the said
in the presence Of:-

- 1.
- 2.

Signature.....
Name.....
Desigation.....
Address.....

Civil Aviation Authority.

CIVIL AVIATION AUTHORITY OF BANGLADESH

UNDERTAKING

I, Md..... Solemnly
declared that if I am granted the House Building Advance, I shall
construct the house for my own family accommodation and I shall
personally reside in the house proposed to be constructed and that
in case of any imprisonment of this undertaking the entire amount of
advance together with the amount of interest that is accrued therein
shall be refundable to Government forthwith in the due installment.

Name

Designation.....

Dated :

DECLARATION

I hereby declare that I have never taken any advance for the
purpose either from house building finance corporation of Government
or G.P. Fund amount prior to the either for the purchasing or any
House or any Plot of land.

Name

Designation.....

APPLICATION FOR HOUSE BUILDING ADVANCE.

Bangladesh Form No. 30

Name of Applicant with Father's Name	Date of appointment.	Basic Pay Tk.	Amount of advance required and number of installment.	Purpose for which required	Application title to the land upon which it is proposed to build the House (vide rule 7)	Whether No. house is available house rent is exceptionally high.	If an advance was previously taken whether it has been fully prepaid by the applicant.	Remarks
1	2	3	4	5	6	7	8	9
				For the purpose of land construction there on		No. house is available.	No.	

Note.

No more than one advance may be made for the same house, when a house is destroyed by fire or other accident case or when it ceases to be an officer's property on a partition of the family estate a further advance admissible.

I hereby certify that the advance will be expended solely for purpose mentioned in column 5 of the above statement and I declare my self that, should hereby any surplus after paying the cost of construction of the house, I will at once refund to Government.

SIGNATURE OF APPLICANT.