



Civil Aviation Authority of Bangladesh  
HQ, Kurmitola, Dhaka-1229.  
www.caab.gov.bd

**Record Number:** 30.31.0000.000.221.61.0375.15.6916

**Date:** 28/08/2025

### **Office Order**

Mr. Md. Mizanur Rahman (Passport no-A07312699), Security Operator, Civil Aviation Authority of Bangladesh (CAAB), has been granted Earned Leave (Ex-Bangladesh) for 90 (Ninety) days starting from 12 August 2025 or from the actual date of commencement of leave. His wife, Ms. Asma Khatun (Passport no. A09381124), will accompany him during the visit. This leave is granted for his treatment in India under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- (b) All expenses relating to this travel will be borne by himself; no part of it will be borne by the Government/CAAB;
- (c) He is not allowed to stay abroad beyond the period approved;
- (d) He has to inform the Authority duly upon his return;
- (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 This order is issued with the approval of the competent authority

28-08-2025

ROMA RANI BISWAS  
Assistant director (Admin)

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### **Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Director General, Director General, DIP;
2. Executive director (HSIA), Civil Aviation Authority of Bangladesh, Kurmitola, Dhaka, (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
3. Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority, Bangladesh;
4. Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority,

Bangladesh. (With request for publication on website);

5. PS to Chairman, Chairman office, Civil Aviation Authority, Bangladesh;

6. Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka and

7. Mr. Md. Mizanur Rahman, Security Operator, Civil Aviation Authority of Bangladesh, kurmitola, Dhaka.



A handwritten signature in black ink, appearing to read 'Roma Rani Biswas', written over a horizontal line.

28-08-2025

ROMA RANI BISWAS  
Assistant director (Admin)