



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
www.caab.gov.bd

Record Number: 30.31.0000.000.221.15.0185.15.7077

Date: 17/09/2025

Office Order

Mr. Kanti Lal Mali (Passport no. A16863152), Cleaner of the Civil Aviation Authority of Bangladesh (CAAB), has been granted 15 (Fifteen) days Earned Leave (Ex-Bangladesh) from 26/10/2025 or from the actual date of commencement of leave. His wife, Ms. Julu Rani Das, will accompany him during the visit. This leave is granted to perform the pilgrimage in India under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- (b) All expenses relating to this travel will be borne by himself; no part of it will be borne by Government/CAAB;
- (c) He is not allowed to stay abroad beyond the period approved;
- (d) He has to duly inform the Authority upon his return; and
- (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

17-09-2025

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.15.0185.15.7077/1 (7)

Date: 17/09/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Director General, DIP;
2. Executive Director, Hazrat Shajalal International Airport, Kurmitola, Dhaka (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
3. Director (HR), HR Division, Civil Aviation Authority, Bangladesh;
4. Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh

(With request for publication on website);

5. PS to the Chairman, Chairman office, Civil Aviation Authority of Bangladesh, ;

6. Officer-in-Charge, Passport and Immigration, Hazrat Shahjalal International Airport Kurmitola, Dhaka and and

7. Cleaner, Office of the Executive Director, Hazrat Shahjalal International Airport Kurmitola, Dhaka.



A handwritten signature in black ink, appearing to read 'Roma Rani Biswas', written over a horizontal line.

17-09-2025

Roma Rani Biswas
Assistant Director (Admin)