



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
www.caab.gov.bd

Record Number: 30.31.0000.000.221.12.0136.15.7273

Date: 19/10/2025

Office Order

Mr. Md. Jamir Hussain (Passport no. F00013275), Airport Fire Operator of the Civil Aviation Authority of Bangladesh (CAAB), has been granted 10 (ten) days Earned Leave (Ex-Bangladesh) starting from 15/10/2025 or from the actual date of commencement of leave. This leave is granted for his wife's (Rumana Hasan, 38 years) treatment in India under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- (b) All expenses relating to this travel will be borne by himself; no part of it will be borne by Government/CAAB;
- (c) He is not allowed to stay abroad beyond the period approved;
- (d) He has to duly inform the Authority upon his return; and
- (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

19-10-2025

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.12.0136.15.7273/1 (7)

Date: 19/10/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Director General, DIP;
2. Executive Director (HSIA), Hazrat Shahjalal International Airport, Dhaka (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
3. Director (HR), HR Division, Civil Aviation Authority of Bangladesh;
4. Senior Systems Analyst, IT Division, Civil Aviation Authority of Bangladesh (With the request for publication on website);
5. PS to the Chariman, Chairman office, Civil Aviation Authority of Bangladesh;
6. Officer-in-Charge, Passport and Immigration, Hazrat Shahjalal International Airport, Dhaka and
7. Mr. Md. Jamir Hussain, Airport Fire Operator, Hazrat Shahjalal International Airport, Dhaka.



A handwritten signature in black ink, appearing to read 'Roma Rani Biswas', positioned above a horizontal line.

19-10-2025
Roma Rani Biswas
Assistant Director (Admin)