



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
www.caab.gov.bd

Record Number: 30.31.0000.000.221.61.0600.19.7475

Date: 19/11/2025

Office Order

The undersigned is directed to convey the approval of the Authority for the deputation of Mr. Maruf Hassan, Officer on Special Duty (Armed Security Guard), Civil Aviation Authority of Bangladesh, to undertake 'Master of Philosophy in Aviation' under University College of Aviation Malaysia. The study program will be conducted at University College of Aviation Malaysia, for the period from 24 November 2025 to 23 November 2027, under the following terms and conditions:

- a. Mr. Hassan shall commence his travel to Malaysia on or around 24 November 2025, on a date convenient to him;
- b. The entire duration of the program, including time spent in travel and transit, shall be treated as official duty;
- c. He shall draw all components of his salary and allowances in Bangladeshi Taka (BDT) only, and not in any foreign currency;
- d. All expenses associated with the program are borne by the University College of Aviation Malaysia;
- e. His deputation period is from 24-11-2025 to 23-11-2027;
- f. Mr. Hassan shall not remain abroad beyond the approved period under any circumstances;
- g. He shall not be eligible to apply for permanent residency or foreign citizenship during the period of study abroad;
- h. Upon completion of the program or return to Bangladesh, Mr. Hasan shall submit a detailed report to the Authority, within five (05) working days of joining.

2. This order is issued with the approval of the competent authority.

19-11-2025

Muhammad Ikram Ullah
Director (HR), HR Division

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Date: 19/11/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Director General DIP, ;
2. Member (Security), Office of Member (Security), Civil Aviation Authority, Bangladesh;
3. Executive Director (HSIA), Office of the Executive Director, (With a request to inform the Admin Division at the Headquarters upon the concerned employees joining the office after the leave) Civil Aviation Authority, Bangladesh, ;
4. Director (Admin), Civil Aviation Authority, Bangladesh;
5. Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh

(with the request for publication on website);

6. Deputy Director (Finance), Civil Aviation Authority, Bangladesh, ;

7. Deputy Director (Human Resource Development and General Training), Civil Aviation Authority, Bangladesh;

8. PS to the Chairman, Chairman office, Civil Aviation Authority, Bangladesh and

9. Mr. Maruf Hassan, (Armed Security Guard), Hazrat Shahjalal International Airport, Kurmitola, Dhaka.



A handwritten signature in brown ink, appearing to read 'Muhammad', on a light gray rectangular background.

19-11-2025

Muhammad Ikram Ullah
Director (HR), HR Division