



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Administration Division
www.caab.gov.bd



Record Number: 30.31.0000.000.221.15.0022.99.155

Date: 26/01/2026

Office Order

Mr. Mohammad Aminul Islam (Passport no. A15032051), Photo-printer of the Civil Aviation Authority of Bangladesh (CAAB), has been granted 20 (Twenty) days Earned Leave (Ex-Bangladesh) starting from 14/02/2026 or from the actual date of commencement of leave. His wife, Ms. Kaniz Fatema (35 years), will accompany him. This leave is granted for his treatment in India under the following terms and conditions:

- He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself, no part of it will be borne by the Government/CAAB;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

26-01-2026

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.15.0022.99.155/1 (7)

Date: 26/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka, DIP;
 - Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority, Bangladesh;
 - Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh (With request for publication on website);
 - PS to Chairman, Assistant Director (Human Resource Development), Chairman office, Civil Aviation Authority, Bangladesh;
 - Procurement Officer, Unit(CEMSU), Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
 - Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka,
- and

7. Mr. Mohammad Aminul Islam, Photo-printer, Central Procurement, Engineering and Store Unit(CEMS U), Kurmitola, Dhaka-1229.,



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26-01-2026

Roma Rani Biswas
Assistant Director (Admin)



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Administration Division
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Record Number: 30.31.0000.000.221.31.0192.99.157

Date: 26/01/2026

Office Order

Mr. Atul Chandra Mandal (Passport no. A07739629), Khalasi of the Civil Aviation Authority of Bangladesh (CAAB), has been granted 20 (Twenty) days Earned Leave (Ex-Bangladesh), starting from 20/02/2026 or from the actual date of commencement of leave. This leave is granted for his daughter's treatment in India under the following terms and conditions:

- He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- All expenses relating to this travel will be borne by himself, no part of it will be borne by the Government/CAAB;
- His wife, Ms. Jarmany Mandal (44 years), his elder daughter, Arpita Rani Mandal (15 years), and his younger daughter, Ankita Mondal (11 years) will accompany him during the visit;
- He is not allowed to stay abroad beyond the period approved;
- He has to inform the Authority duly upon his return and
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

26-01-2026

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.31.0192.99.157/1 (7)

Date: 26/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka,
;
- Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority, Bangladesh;
- Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh (With request for publication on website);
- Executive Engineer (Civil) (Current duty), Civil Division-1, Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
- PS to Chairman, Chairman office, Civil Aviation Authority, Bangladesh;
- Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka,
and

7. Mr. Atul Chandra Mandal, Khalasi, CAAB, Civil Division-1, Kurmitola, Dhaka,



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26-01-2026

Roma Rani Biswas
Assistant Director (Admin)



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
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Record Number: 30.31.0000.000.221.50.0153.15.158

Date: 26/01/2026

Office Order

Mr. Jahangir Alam (Passport No- A19664103), Security Guard of the Civil Aviation Authority of Bangladesh (CAAB), has been granted Earned Leave (Ex-Bangladesh) starting from 07 February 2026 or for 15 (Fifteen) days from the actual date of commencement of leave. This leave is granted to perform holy Umrah in the Kingdom of Saudi Arabia under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency; no part of it should be drawn in foreign currency;
- (b) All expenses relating to this travel will be borne by himself; no part of it will be borne by Government/CAAB;
- (c) He is not allowed to stay abroad beyond the period approved;
- (d) He has to inform the Authority duly upon his return; and
- (e) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent Authority.

26-01-2026

ROMA RANI BISWAS
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.50.0153.15.158/1 (8)

Date: 26/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Department of Immigration and Passports, Dhaka;
2. Executive Director (HSIA), Office of the Executive Director (HSIA), Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employees joining the office after the leave);
3. Director, Shah Amanat International Airport, Chattagram,
;
4. Director (Human Resource Development and General Training), Civil Aviation Authority, Bangladesh;
5. Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh
;
6. PS to the Chairman, Chairman office, Civil Aviation Authority, Bangladesh;

7. Officer-in-Charge, Hazrat Shahjalal International Airport Kurmitola, Dhaka,
and

8. Mr. Jahangir Alam, Security Guard, Shah Amanat International Airport, Chattogram,
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26-01-2026

ROMA RANI BISWAS
Assistant Director (Admin)