



Civil Aviation Authority of Bangladesh
HQ, Kurmitola, Dhaka-1229.
Administration Division
www.caab.gov.bd

Record Number: 30.31.0000.000.221.31.0078.10.62

Date: 08/01/2026

Office Order

Mr. Md. Nazrul Islam (Passport no. A15343164), Plumber of the Civil Aviation Authority of Bangladesh (CAAB), has been granted Earned Leave (Ex-Bangladesh) of 10 (Ten) days starting from 01/01/2026 or the actual date of commencement of leave. His wife, Mst. Asma Akter (42 years) will accompany him. This leave is granted for his treatment in India under the following terms and conditions:

- a. He will draw his pay and allowances in local currency, no part of it should be drawn in foreign currency;
- b. All expenses relating to this travel will be borne by himself, no part of it will be borne by the Government/CAAB;
- c. He is not allowed to stay abroad beyond the period approved;
- d. He has to inform the Authority duly upon his return and
- e. The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.

2.0 The order is issued with the approval of the competent authority.

08-01-2026

Roma Rani Biswas
Assistant Director (Admin)

Record Number: 30.31.0000.000.221.31.0078.10.62/1 (6)

Date: 08/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Office of the Director General, Director of Immigration & Passports, Agargaon, Dhaka;
2. Director (Human Resource Development and General Training), HR Division, Civil Aviation Authority, Bangladesh;
3. Senior Systems Analyst, Information Technology (IT) Department, Civil Aviation Authority, Bangladesh (With request for publication on website);
4. Executive Engineer (Current duty), Civil Division-1, Civil Aviation Authority, Bangladesh (With a request to inform the Admin Division at the Headquarters upon the concerned employee's joining the office after the leave);
5. Passport and Immigration, Hazrat Shahjalal International Airport, Kurmitola, Dhaka and
6. Mr. Md. Nazrul Islam, Plumber, Civil Aviation Authority, Bangladesh.



A handwritten signature in black ink, appearing to read 'Roma Rani Biswas', positioned above a horizontal line.

08-01-2026

Roma Rani Biswas
Assistant Director (Admin)