

CIVIL AVIATION AUTHORITY OF BANGLADESH
HEAD QUARTERS, KURMITOLA, DHAKA-1229.
www.caab.gov.bd

Ref. No: 30.31.0000.201.01.003.20-6447

Date: 01/02/2021

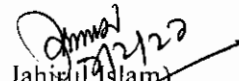
Request for Expression of Interest (EOI) from Consulting Law Firm

Civil Aviation Authority of Bangladesh (CAAB) intends to formulate rules under Civil Aviation Act-2017 & Civil Aviation Authority Act-2017 with a view to enhance regulation for safe and smooth operation of aircrafts as well as to help the promotion of air safety of the country. The Drafting of Rules (Separate rules for both Acts) under the light of Civil Aviation Act 2017 and Civil Aviation Authority Act 2017 on the basis of existing Civil Aviation Rules-1984 . Necessary Correction, addition, subtraction i.e correlation new draft rules /Act preparation that include the following:

- i) At the time of preparation of "Formulation of Rules under Civil Aviation Act -2017" The Consultancy service Provider formulate and include the necessary parts of 19 numbers of Appendixes of Chicago Convention as Standard and Recommendation Practices (SARPs) and 2017 Civil Aviation Authority Acts. In Consideration of other International Organization like FAA, EASA rules , regulation and relating acts the consultancy Firm will prepare the draft for Formulation of Rules under Civil Aviation Law-2017
- ii) The Existing Civil Aviation Rules-1984 rules in English Language. As per International Convention in case of International Flight Movement Conventional Technical terms & its abbreviation should applicable properly at the time of draft preparation for "Formulation of Rules under Civil Aviation Law-2017. The draft rules should prepared English Language and Bangla Language simultaneously.
- iii) The Consultancy Firm should formulation and adopting necessary part of ICAO Annex-19 newly in the proposed service.
- iv) At the time of Completion the service "Formulation of Rules under Civil Aviation Act -2017" The consultancy service provider personals co-ordinates with Civil Aviation Authority of Bangladesh nominated Focal Person and if necessary with respective Officer/Consultant/ Special Inspector etc..

1.	Ministry / Division	:	Ministry of Civil Aviation and Tourism, Bangladesh Secretariat, Dhaka .
2.	Name of Procuring Entity	:	Civil Aviation Authority of Bangladesh, Headquarters, Kurmitola, Dhaka-1229, Bangladesh.
3.	EOI Ref No & Date	:	30.31.0000.201.01.003.20-6447 & 01.02.2021
4.	Budget & Source of Funds.	:	CAAB own fund.
5.	Eligibility for Consultancy services	:	i)The Consultancy Firm must be a Law Firm ii) The Law Firm should have legislative drafting qualification. iii) The Law Firm should have minimum 10(Ten) years of experience of legislative drafting. iv) The Law firm should have at least 5-7 numbers of Lawyers. v) Valid update Trade licence. vi) VAT Registration Certificate. vii) TIN Certificate. viii) Bank solvency certificates. ix) Curriculum Vitae (CV) and National Identification Card (National ID) of all lawyers of consultancy firm should be submitted. ix)The consultants of Law Firms who have professional experience in the service at Legislative drafting Division/ Promulgating of aviation legislation/Ministry of Law, Justice and Parliamentary Affairs / Public Administration/ Bangladesh Judicial service/ Bangladesh Parliamentary Secretariat will get priority for consultancy Service.
6.	Name and address of the offices selling EOI application form	:	a) Accounts officer, CAAB, HQ., Dhaka. b) P. A to Director (Admin) Headquarters, CAAB, Dhaka.
7.	Designation of official Inviting Expressions of Interest	:	Director (Admin)
8.	Address of Official Inviting Expressions of Interest	:	Office of the Director (Admin), Headquarters, CAAB, Kurmitola, Dhaka-1229, Bangladesh. Tel:- 8802-8901412.
9.	Name and address of the office receiving EOI application	:	Office of the Director (Admin), Headquarters, CAAB, Kurmitola, Dhaka.

10.	Closing date & time for selling EOI form	:	09/02/2021 up to 12.00 hours.
11.	Closing date & time for submission of EOI application	:	18/02/2021 up to 12.00 hours.
12.	Special Conditions		i. The authority reserves the right to accept or reject any or all EOI application(s) without assigning any reasons whatsoever. ii. PPR/2008 shall be followed for appointment of International Consultant.


 (Md. Jahurul Islam)
 Director (Admin)

Civil Aviation Authority of Bangladesh.
 Phone: 8901412