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Civil Aviation Authority of Bangladesh
Head Quarter, Kurmitola, Dhaka-1229



Invitation for Tender

File No: 30.31.0000.211.01.033.21 (2nd File)-18

Date: 08/08/2021

1	Ministry/Division	Ministry of Civil Aviation and Tourism	
2	Agency	Civil Aviation Authority of Bangladesh	
3	Procuring Entity Name	Director (Admin).	
4	Procuring Entity Code	Not used at present	
5	Procuring Entity District	Dhaka.	
6	Invitation for	OMR Form Designing, Supply, Post Scanning, Solving and Result Processing for MCQ Test for CAAB.	
7	Invitation Ref No & Date	30.31.0000.211.01.022.21 (2 nd File), 04/08/2021	
8	Procurement Method	Open Tendering Method (OTM) (One Stage One Envelope).	
9	Budget and Source of Funds	CAAB's own Fund	
10	Tender No.	Admin: 02/2021-2022	
11	Tender Package No.	Not Applicable	
12	Tender Package Name	Not Applicable	
13	Tender Publication Date	08/08/2021	
14	Tender Last Selling Date	01/09/2021 Time : 12.00 PM.	
15	Price of Tender Document (Tk)	Tk. 1000.00 (One Thousand) Only. (Not Refundable) (With 15% VAT).	
16	Tender Closing Date and Time	02/09/2021	12.00 P.M.
17	Tender Opening Date and Time	02/09/2021	12.15 P.M.
18	Name of Official Inviting Tender	Director (Admin), CAAB, H.Q, Kurmitola, Dhaka. Phone : 8901412	
19	Selling Tender Document (Others)	Cash Section of Director (Finance), CAAB HQ, Dhaka	
20	Receiving Tender Document	Director (Admin), CAAB, H.Q, Kurmitola, Dhaka.	
21	Opening Tender Document	Director (Admin), CAAB, H.Q, Kurmitola, Dhaka.	
22	Eligibility of Tenderer	<p>i) The minimum of years of general experience of the Tenderer in the supply of Goods and related services as Supplier shall be 10(Ten) years.</p> <p>ii) The minimum specific experience as Supplier in supply of similar Goods of at least 01(One) contract successfully completed within the last 05 (Five) years, each with a value of at least Tk. 23 Lac. (OMR Sheet Processing at least 2 Lac).</p> <p>iii) The minimum amount of liquid assets or working capital or credit lines of the Tenderer shall be Tk. 25 Lac Conditional letter issued by a schedule Bank.</p> <p>iv) The bidder must have 05(Five) Optical Mark Reader (OMR) Machine and the minimum speed of each machine 7000 (Seven Thousand) OMR Sheet reading per hour.</p> <p>v) The bidder must have minimum 10(Ten) manpower and each of the must have 05 (Five) years' experience under the speculation of the bidder. (Relevant document must be submitted).</p> <p>vi) The bidder must have membership of Bangladesh Association of Software and Information Services (BASIS). (Relevant document must be submitted).</p>	
23	Tender Security Amount	TK. 75,000/-(Seventy Five Thousand) from any schedule bank of Bangladesh as pay order/Bank draft (refundable) In favour of Chairman, CAAB.	
24	Completion Time of work	120 Days from issuing date of work order	
25	The procuring entity reserves the right to accept or reject all tenders.		

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Director
Director (Admin)
CAAB, H.Q, Kurmitola, Dhaka.