

Civil Aviation Authority of Bangladesh
Office of the Executive Director
HazratShahjalal International AirportKurmitola, Dhaka-1229
Invitation for Tender No- HSIA-Aerodrum-01/2025-2026
Format: PPS2-A: Invitation for Tenders (IFT)

1	Ministry/Division	Ministry of Civil Aviation and Tourism .			
2	Agency	Civil Aviation Authority of Bangladesh (CAAB) .			
3	Procuring Entity Name	Executive Director (HSIA).			
4	Procuring Entity Code	N/A			
5	Procuring Entity District	Dhaka.			
6	Invitation for	Provision of manpower (cleaning workers) through outsourcing for cleaning sweeping of road surface and footpath side of 01 (One) year at Hazrat Shahjalal International Airport			
7	Invitation Ref No	30.31.0000.000.222.02.0022.25.522			
8	Date	11.12.2025			
KEY INFORMATION					
9	Procurement Method	Open Tendering Method			
FUNDING INFORMATION					
10	Budget and Source of Funds	CAAB Own Fund			
11	Development Partners (if applicable)	N/A			
PARTICULAR INFORMATION					
12	Project / Program Code (if applicable)	N/A			
13	Project / Program Name (if applicable)	N/A			
14	Tender Package No.	30.31.0000.000.222.02.0022.25.522 DT 11.12.2025			
15	Tender Package Name	N/A			
		Date			
16	Tender Publication Date	31 /12 / 2025 at 10:00AM			
17	Tender Last Selling Date	14 /01 / 2026 at 16:00PM			
		Date		Time	
18	Tender Closing Date and Time	15 /01/ 2026 AT 12:00Hrs			
19	Tender Opening Date and Time	15 /01/ 2026 At 12:30 Hrs			
20	Name & Address of the office(s)	Address			
	- Selling Tender Document (Principal)	Accounts / Revenue Section, HazratShahjalal International Airport, Dhaka.			
	- Selling Tender Document (Others)	Accounts Section Finance Division,CAAB, HQ,Kurmitola,Dhaka.			
NO CONDITIONS APPLY FOR SALE , PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS					
	- Receiving Tender Document	Executive Director (HSIA). Kurmitola, Dhaka.			
	- Opening Tender Document	Executive Director (HSIA). Kurmitola, Dhaka.			
21	Place / Date / Time of	Date		Time	
	Pre-Tender Meeting (Optional)	N/A		N/A	
INFORMATION FOR TENDERER					
22	Brief Eligibility and Qualification of Tenderer	<p>1.Tenderers shall have the following minimum level of experience to qualify for the performance of the non-Consultant Service under the contract: The minimum number of years of general experience of the Cleaning Service Provider in the govt./semi govt./autonomous/International Airport in Bangladesh as Prime Contractor/Sub Contractor/Management Contractor shall be 5 (five) years. <i>[Years counting backward from the date of publication of IFT in the newspaper]</i></p> <p>2.The Cleaning Service Provider shall have the following minimum level of specific experience as a Prime Contractor to qualify for the performance of the non-Consultant Service under this contract as mentioned below:</p> <p>i.The minimum specific experience as a prime Contractor in providing Cleaning Services of at least 1 (One) contract shall be minimum 1 year completed over a period of last 3 (three) years Cleaning Services contract at KPI-1/Airport /Hospital / Metro Rail [Satisfactory Completion/Performance Certificate from the End users to be submitted as proof of specific experience].</p> <p>ii. Contract value of specific experience in providing Cleaning Services shall be minimum of Taka 20.45(Twenty Lakh Forty Five Thousand) of each contract with providing minimum 10 employees shall be required [Copy of the Satisfactory Completion/Performance Certificate from End users to be submitted as proof of specific experience]. [Years counting backward from the date of publication of IFT in the newspaper]</p> <p>iii. Upto date DIFE Licence for out sourcing of manpower.</p> <p>iv. others terms and conditions as per Tender Documents.</p> <p>3.The required average annual turnover of the Tenderer shall be at least of the amount of Tk. 23.35 Lakh in the best 2(two) years of the last 3(three)years. (audit financial reports with DVC number/ payment certificate to be submitted as proof documents)</p> <p>4.The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be Tk. 23.35 Lakh (Document must be submitted as per Form PSS2).</p>			
23	Brief Description of Physical Services	Provision of manpower (cleaning workers) through outsourcing for cleaning sweeping of road surface and footpath side of 01 (One) year at Hazrat Shahjalal International Airport			
24	Price of Tender Document (Tk)	1500.00 (One Thousand Five Hundred Taka only) Non refundable			
	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time in Weeks/Months
25	01	Provision of manpower (cleaning workers) through outsourcing for cleaning sweeping of road surface and footpath side of 01 (One) year at Hazrat Shahjalal International Airport	HSIA	76,000/-(Seventy Six Thousand)	01(One) year from the date of Commencement of services.

29	Name of Official Inviting Tender	Executive Director (HSIA). Kurmitola, Dhaka.		
30	Designation of Official Inviting Tender	Executive Director (HSIA). Kurmitola, Dhaka.		
31	Address of Official Inviting Tender	Executive Director (HSIA). Kurmitola, Dhaka.		
32	Contact details of Official Inviting Tender	Tel. No. 8901449	Fax No. 8901450	e-mail : edhsia@caab.gov.bd
33	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings			
34	Other Terms & conditions: (a) The Tenderer Shall have to apply for schedule on their letter head pad. (b) The Tenderer shall have to submit in proper seal with name of service on the top of the envelope. (c) All the terms and conditions of tender document will be applicable. (d) The authority reserves the right to accept, cancel partly or whole of the tender without assigning any reason. (e) Any defaulter contractor of CAAB will not be eligible to participate in the tender competition. (f) for any unavoidable reason, if tender document cannot be opened on the scheduled date, the said will be opened on the next working date.			



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