Issue/Renewal of Flight Operations Officer License Information Pamphlet

Published by the Civil Aviation Authority of Bangladesh

FLIGHT OPERATIONS OFFICER LICENSE :   **ISSUE**

A) Requirements:

1. Age not less than 21 years
2. Educational Qualification-HSC (Science) or Equivalent
3. FOOL Theory examinations (9 subjects)
4. Experience as mentioned below in section-(C)

B) Supportive documents to be submitted:-

1. Duly filled up CA forms-42(I) of ANO (OPS) A-5
2. Documents as mention in the item-(A)
3. Experience Certificate as mentioned below in section-(C)
4. Two passport size and two stamp size photographs with white background
5. Bio-data
6. National ID Card/ Birth Certificate/Passport (Photocopy)
7. Letter from an Operator/Organization including all documents mentionted in the (A), (B) and necessary fees as mentioned in section-(D) ;

C) Experience:-

(i) two years service in any one or in any combination of the capacities specified in (a) to (b) inclusive, provided that in any combination of experience the period serviced in any capacity shall be at least one year:

  (a) a flight crew member in air transportation; or

  (b) a meteorologist in an organization dispatching aircraft in air transportation; or

  (c) an air traffic controller; or a technical supervisor of flight operations officers or air transportation flight operations systems; or

  (ii) at least one year as an assistant in the dispatching of air transport; or

  (iii) have satisfactorily completed a course of approved training.

  (iv) The applicant shall have served under the supervision of a flight operations officer for at least 90 working days within the six months immediately preceding the application.

D)   *Relevant Fees:*

(i)	For FOOL	Tk.8000/-
(ii)	Theoretical Exam (each subject)	Tk.1000/-

E) Procedure:-
1. Visit the Personnel Licensing Section with the original   documents and make the relevant payment to commence the process of evaluation of the application.
2. Fees should be deposited to Finance Department of CAAB and the Chalan/Money receipt has to be enclosed with the license application.
3. The requirements and necessary forms for issuance of Flight Operations Officer License have been published in **ANO(OPS) A-5** which is available in the CAAB website.
4. CAAB conducts CPL Exam through CBE (Computer Based Examination) system at Headquarters. For examination registration, applicants may visit ASRTM in CAAB website (Link: www.caab.gov.bd-ASRTM-Computer Based Examination for Personnel Licensing-Registration).

FLIGHT OPERATIONS OFFICER LICENSE :   RENEWAL

A) Requirements:-
1. Two Days Refresher course
2. Demonstration Flight (minimum 02 sectors) according to 21.3(b)(ii)
3. Experience as mentioned below in section-(C)

B) Supportive documents to be submitted:-
1. Duly filled up CA form-42(R) of ANO (OPS) A-5
2. Refresher Training/Course certificate
3. Documents and check/evaluation reports as mention in the item-(A)
4. Letter from an Operator/Organization including all documents mentionted in the (A), (B) and necessary fees as mentioned in section-(D);

C) Experience:-

(i)   14 days actual duties of a flight operations officer during the last 6 months;
(ii)   7 daysduty under supervision of a qualified flight operations officer must be done wi thin 90 days from the date of application.

D)   Relevant Fees:
(i)   FOOL renewal   Tk.5000/-

E) Procedure:-
1. Visit the Personnel Licensing Section with the originaldocuments and make the relevant payment to commence the process of evaluation of the application.
2. Fees should be deposited to Finance Department of CAAB and the Chalan/Money Receipt has to be enclosed with the license application.
3. The requirements and necessary forms for renewal of FOOL have been published in **ANO(OPS) A-5** which is available in the CAAB website.
4.   CAAB conducts FOOL examiantion through CBE (Computer Based Examination) system at Headquarters. For examination registration, applicants may visit ASRTM in CAAB website (link: www.caab.gov.bd-ASRTM-Computer Based Examination for Personnel Licensing).

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